

# DOING BUSINESS WITHOUT BRIBERY



## ANTI-BRIBERY E-LEARNING COURSE BEST PRACTICE TRAINING FROM ANTI-CORRUPTION EXPERTS

Developed by **Transparency International UK**

This free online learning module provides best practice anti-bribery training, and enables companies to benchmark their own training programmes.

Access this module for FREE at: [www.transparency.org.uk/training](http://www.transparency.org.uk/training)

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Doing Business Without Bribery is a self-study e-learning course with which you will learn how to prevent and resist bribery in your business and comply with bribery laws. The course starts with an overview of bribery, followed by a set of

in-depth realistic scenarios that require you to make decisions in familiar situations, and ends with a summary of bribery laws and offences. Throughout the course you will find clear and practical advice from Transparency International.



## WHAT YOU WILL GAIN FROM THIS COURSE

- Understand what bribery is and why it matters
- Recognise realistic situations where bribes are requested and paid
- Understand bribery laws and consequences of violating them
- Know the red flags and due diligence checks when doing business via agents
- Know how to avoid bribes while doing business in high-risk countries
- Know what facilitation payments are and how to resist them
- Develop a sense for when gifts and hospitality cross the line to become inducements and bribes
- Know how to avoid and resist demands for bribes when doing business with public bodies
- Know when to seek advice and report suspicions of bribery

## AUDIENCE

This course is suitable for all employees of commercial enterprises of all sizes and NGOs

## COURSE DURATION

The full course will take you approximately 100 minutes to complete. However, its modular design allows you to review only the scenarios that are relevant for your own circumstances if you wish.

## HOW TO ACCESS

You can access an untracked version of this course free of charge from the Transparency International UK website: [www.transparency.org.uk/training](http://www.transparency.org.uk/training)

## CUSTOMISED COURSES

If you wish to customise and roll out this course as tracked e-learning, contact [info@inmarkets.com](mailto:info@inmarkets.com) or visit: [www.inmarkets.com/dbwb.html](http://www.inmarkets.com/dbwb.html)

## COURSE OUTLINE

1. Introduction
2. Why countering bribery matters
3. What is bribery?
4. How bribes are paid
5. Scenarios: Dealing with common bribery challenges
6. Scenario: Dealing with demands for grease
7. Scenario: Doing business using agents
8. Scenario: Doing business in high-risk countries - I
9. Scenario: Doing business in high-risk countries - II
10. Scenario: Doing business without grease
11. Scenario: Doing business without inducements
12. Scenario: Doing business with public bodies - I
13. Scenario: Doing business with public bodies - II
14. Scenario: Doing business with public bodies - III
15. Bribery laws
16. Consequences of bribery for you
17. Seeking advice and reporting
18. Anti-bribery checklist
19. Summary



## SYSTEM REQUIREMENTS

This is a SCORM compliant course that can only be accessed over the Internet. To view this course you need a browser with Flash Player 8 (or later) installed, JavaScript enabled, and popup blockers disabled. This configuration is typical for the majority of computers, but if you experience any problem, email [support@inmarkets.com](mailto:support@inmarkets.com).





## ABOUT TRANSPARENCY INTERNATIONAL UK

Transparency International UK is the UK Chapter of the world's leading non-governmental anti-corruption organisation, Transparency International. With more than 90 Chapters worldwide, and an international secretariat in Berlin, Transparency International UK has unparalleled global understanding and expertise.

- We raise awareness about corruption
- We advocate legal and regulatory reform at national and international levels
- We design practical tools for institutions, individuals and companies wishing to combat corruption
- We act as a leading centre of anti-corruption expertise in the UK.



## ABOUT FTI CONSULTING

FTI CONSULTING is a global business advisory firm that provides multidisciplinary solutions to complex challenges and opportunities. With the full power of unique depth of thought combined with the global expertise of leading professionals, we are committed to protecting and enhancing the enterprise value of our clients.



## ABOUT INMARKETS

Inmarkets is a leading e-learning innovator with a strong focus on helping our clients to tackle governance, risk and compliance issues. Our solutions have been adopted by hundreds of organisations and have been used to train over 500,000 employees. We partner with our clients at every stage of the process from needs analysis and content development through to delivery and audit, and provide best advice on how to maximise impact and reduce costs at each stage of the process. Inmarkets complies with the ISO 9001 (Quality management), ISO 14001 (Environmental Management) and ISO 27001 (Information Security Management) standards. It is accredited by the FSSC, and approved for continuing professional development by the CISI and the SRA.

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